|  |
| --- |
| **Attachment RJL-4**  **Part 1 Application The Dayton Power and Light Company’s CBP Auctions** |

**PART** **1 APPLICATION**

**The Dayton Power and Light Company’s CBP Auctions**

**INSTRUCTIONS**

There are two parts to the application process.

* **Part** **1 Application:** Applicants submit the Part 1 Application and all documents required therein to become Qualified Bidders for the Competitive Bidding Process (“CBP”).

* **Part** **2 Application:** Qualified Bidders for the CBP submit the Part 2 Application, in which they will agree to comply with the Bidding Rules and Communications Protocols, accept the terms of The Dayton Power and Light Company’s Master Standard Service Offer Supply Agreement (“Master SSO Supply Agreement”), make certifications regarding associations and handling of Confidential Information, submit Indicative Offers, and post Pre-Bid Security to become Registered Bidders.

This document is the Part 1 Application.

For further information, consult the Information Website.

Unless otherwise defined, capitalized terms in this document have the definitions provided in either the Master SSO Supply Agreement or the Glossary, which is Appendix B to the Communications Protocols.

**PART** **1 APPLICATION SUBMISSION**

To become a Qualified Bidder for the CBP, Applicants must submit the following to the Auction Manager electronically through the Secure Application Process by the Part 1 Application deadline:

* **Electronic Application Form:** Completed Part 1 Application;
* **PDF Application Form:** One (1) scanned copy of the completed Part 1 Application with all required signatures and the name of the Applicant on every page of the Application;
* **Supporting Documentation:** One (1) copy of required financial statements, and other requested documents supporting the Application as specified in Appendix A; and
* **Changes to Credit Documents (Optional):** One (1) copy of any proposed changes to the Pre-Bid Security Letter of Credit and/or the Form of SSO Supplier Letter of Credit (“Credit Documents”). For foreign Applicants or Guarantors, Credit Documents also include the Legal Opinion of Foreign Counsel along with the Certificate of the Corporate Secretary. Any suggested modifications to the Pre-Bid Security Letter of Credit the Form of SSO Supplier Letter of Credit, the Legal Opinion of Foreign Counsel, or the Certificate of the Corporate Secretary must be provided to the Auction Manager in an electronic, red-lined version. Appendix B describes the process for submitting proposed changes to the Pre-Bid Security Letter of Credit.

Modifications to the Credit Documents and any other inquiries may be directed to the Auction Manager by email at [dpandl.auctionmanager@crai.com](mailto:DPandL.AuctionManager@crai.com). Inquiries also can be made through the Information Website.

It is in your interest to seek independent legal and financial advice before deciding to participate in the CBP.

**The completed Part** **1 Application and proposed changes to the Credit Documents MUST be received by the Auction Manager no later than**

**12:00 p.m. noon prevailing Eastern Time on the Part** **1 Application Due Date as posted in the timeline on the Information Website.**

**CONFIDENTIALITY OF PART** **1 APPLICATION SUBMISSIONS**

All Applicants are required to comply with the Communications Protocols.

Confidentiality requirements specific to the Part 1 Application are reiterated below.

**CONFIDENTIALITY OF CREDIT INFORMATION**

Any information and materials that you submit in this Part 1 Application may be provided on a confidential basis to the Auction Manager Team and the Public Utilities Commission of Ohio (“PUCO” or “Commission”) and their representatives. Information that you provide in this Part 1 Application, except for information regarding bidding agreements provided in Section 1.11, may be provided on a confidential basis to representatives of The Dayton Power and Light Company for a creditworthiness assessment.

**CONFIDENTIALITY OF QUALIFIED BIDDERS**

Upon completion of the Part 1 Application process, the names of Qualified Bidders will be provided to other Qualified Bidders on a confidential basis. As part of this Part 1 Application, you are required to certify that you agree to release your name to other Qualified Bidders and that you will keep confidential the list of Qualified Bidders that is provided to you.

**PART** **1 APPLICATION**

**The Dayton Power and Light Company’s**

**CBP Auctions**

This Part 1 Application includes the forms to become a Qualified Bidder in The Dayton Power and Light Company’s Competitive Bidding Process (CBP).

## Background Information

Before completing this application, please review the Bidding Rules document for this CBP (“Bidding Rules”), the Master SSO Supply Agreement, the Communications Protocols, and other documents posted on the Information Website so that you understand the conditions under which the CBP will be conducted.

## Confirmation of Receipt

**Online Delivery:** If your Part 1 Application is submitted online through the Secure Application Process, an email will be sent to the Authorized Representative and Delegate to confirm receipt. You will still be required to submit through the online Secure Application Process or via email a scanned copy of the Part 1 Application with all required signatures.

## Incomplete Applications

If your Part 1 Application is incomplete or requires clarification, the Auction Manager will send a deficiency notice to your Authorized Representative by email. You will have until 12:00 p.m. noon prevailing Eastern Time on the Part 1 Application Due Date, or until 5:00 p.m. prevailing Eastern Time on the Business Day following the Business Day during which a deficiency notice is sent to you, whichever comes later, to respond. If you do not correct or adequately explain the deficiency within the time allowed, your Part 1 Application may be rejected and you may be unable to participate in the CBP. All corrections to remedy deficiencies within an Applicant’s Part 1 Application must be submitted online. The Authorized Representative needs to sign and date next to the correction(s) to the Part 1 Application and send to the Auction Manager by email to [**dpandl.auctionmanager@crai.com**](mailto:DPandL.AuctionManager@crai.com) or through the online Secure Application Process.

## Late Applications

Part 1 Applications received after the stated deadline will NOT be accepted under any circumstances.

## Notification to Qualified Bidders

If you become a Qualified Bidder for the CBP, the Auction Manager will send a Notification of Qualification to your Authorized Representative by email after the Part 1 Application Due Date.

**PART** **1 APPLICATION FORMS**

## Applicant Basic Information

Name of Applicant (Company Name)

|  |
| --- |
|  |

Legal Name of Applicant (if different from above)

|  |
| --- |
|  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Place of Incorporation, if applicable |  | Federal Tax I.D. |  | D&B DUNS # |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Please state whether the Applicant is a corporation, partnership, etc |  | Years in Business |  | URL for Applicant’s Website |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Has the Applicant participated in a prior Dayton Power and Light Company auction? | If yes, indicate the most recent auction date (month, year): |  |
|  |  | |

## Authorized Representative

The Authorized Representative is authorized to represent the Applicant in the CBP.The Authorized Representative will receive all documentation related to the CBP if and when the Applicant becomes a Registered Bidder, including any CBP procedures and Confidential Information required for the submission of bids in any trial auction and in the actual auction. The Authorized Representative must ensure that only authorized persons act on behalf of the Applicant in the CBP. The Authorized Representative is the only person authorized to distribute CBP procedures and Confidential Information and should do so in accordance with the Communications Protocols. The integrity of the CBP depends upon each Authorized Representative safeguarding Confidential Information and passwords used in the CBP.

**The person designated below is the Applicant’s Authorized Representative.**

Last Name Given Name(s) Mr/Mrs/Ms/Dr/(other)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Title

|  |
| --- |
|  |

Street Address 1

|  |
| --- |
|  |

Street Address 2

|  |
| --- |
|  |

City State Zip Code

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Telephone No. Cell Phone No. Fax No. Email Address

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**Communications with the Authorized Representative for purposes of the Part 1 Application are typically done via email and courier.**

The Applicant hereby acknowledges that any notification or other communication given by the Auction Manager to the Applicant with respect to the Part 1 Application shall be delivered by courier to the address provided above or emailed to the email address above and shall be deemed received by the Applicant at the time of delivery, provided that where delivery occurs after 5:00 p.m. prevailing Eastern Time on a Business Day or on a day which is not a Business Day, receipt shall be deemed to occur at 8:00 a.m. prevailing Eastern Time on the following Business Day.

**This certification must be signed by the Authorized Representative and the signature must be notarized.**

I hereby certify that I am authorized by the Applicant to serve as Authorized Representative, to represent the Applicant both (i) in the CBP, and (ii) to represent the Applicant for purposes of this Part 1 Application. I further certify that I will be responsible for all Confidential Information regarding the CBP and I will distribute Confidential Information only to other individuals who are authorized to act on behalf of the Applicant according to the Communications Protocols.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Seal from Notary Public Date

**The person designated in this section by the Applicant is the Delegate. The Delegate serves as a secondary point person for communications with the Auction Manager.**

Last Name Given Name(s) Mr/Mrs/Ms/Dr/(other)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Company Name Title

|  |  |  |
| --- | --- | --- |
|  |  |  |

Street Address 1

|  |
| --- |
|  |

Street Address 2

|  |
| --- |
|  |

City State Zip Code

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Telephone No. Cell Phone No. Fax No. Email Address

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

## Designation of the Applicant’s Authorized Representative and Delegate for the CBP

**This certification should be signed by an officer or director of the Applicant and should either be notarized or attested with the corporate seal. The person making this certification cannot be either the Authorized Representative or the Delegate.**

I certify that I am an officer or director of the Applicant, empowered to undertake contracts and bind the Applicant. I have read and accept the Bidding Rules, the provisions contained in the Master SSO Supply Agreement, and the provisions of the Communications Protocols pertaining to bidders in the CBP.

All the information contained in this Application is true and correct to the best of my knowledge. If there are material changes to the Applicant’s information provided in this Part 1 Application, I agree to notify the Auction Manager. I designate                         to act as the Authorized Representative of the Applicant in the CBP and                         to act as Delegate for the Authorized Representative. I am not designating myself as Authorized Representative or Delegate.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Officer or Director of the Applicant Date

Printed Name

Title

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Seal from Notary Public Date

## Applicant’s Legal Representative in Ohio

**Please check here**  **if the Applicant’s Authorized Representative is also the Applicant’s Legal Representative.**

The Applicant’s Legal Representative in Ohio must:

* be a legal counsel or a representative agent;
* have an address in Ohio; and
* be authorized and agree to accept service of process on the Applicant’s behalf.

**The person designated below is the Applicant’s Legal Representative or Representative Agent.**

Last Name Given Name(s) Mr/Mrs/Ms/Dr/(other)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Title

|  |
| --- |
|  |

Company Name

|  |
| --- |
|  |

Street Address 1

|  |
| --- |
|  |

Street Address 2

|  |
| --- |
|  |

City State Zip Code

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Telephone No. Cell Phone No. Fax No. Email Address

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**This certification must be signed by the Legal Representative and the signature must be notarized.**

I agree to serve as Legal Representative of the Applicant. I am authorized and I agree to receive service of process on the Applicant’s behalf.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Legal Representative Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Seal from Notary Public Date

## Applicant’s Credit Representative

The Applicant’s Credit Representative is the Applicant’s in-house Credit Representative who can answer questions or provide information about the Applicant’s credit with respect to the requirements for the CBP.

**The person designated below is the Applicant’s Credit Representative.**

Last Name Given Name(s) Mr/Mrs/Ms/Dr/(other)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Title

|  |
| --- |
|  |

Street Address 1

|  |
| --- |
|  |

Street Address 2

|  |
| --- |
|  |

City State Zip Code

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Telephone No. Cell Phone No. Fax No. Email Address

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

## General Requirements to Participate in the CBP

1.If the Applicant already is a transmission customer of PJM who has executed the applicable PJM Agreements as that term is defined in the Master SSO Supply Agreement, please check  and please provide a copy of the signature page of the PJM Agreements.

Otherwise,please certify that there exist no known impediments for the Applicant to execute the applicable PJM Agreements prior to the start of the supply period.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

2.If the Applicant already hasPJM E‑Accounts necessary to provide SSO Supply, please check  and please provide documentation from PJM that the Applicant has a PJM E‑Account.

Otherwise,please certify that there exist no known impediments for the Applicant to establish any PJM E‑Accounts necessary to provide SSO Supply and execute the PJM E‑Account contract(s) for the supply period by the start of the supply period.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

3.If the Applicant already is a PJM market participant and a Load Serving Entity in PJM, please check  and please provide documentation from PJM that the Applicant is a Market Participant.

Otherwise,please certify that there exist no known impediments for the Applicant to become a PJM market participant and a Load Serving Entity in PJM by the start of the supply period.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

4.Further, please certify that:

1. The Applicant and its corporate officers have no indictments or pending criminal litigation in any federal, state or local jurisdiction relating to the Applicant;
2. The Applicant and its corporate officers have no criminal convictions;
3. The Applicant has no civil penalties, judgments, sanctions or consent decrees arising out of the violation of any law, rule, regulation or ordinance in connection with its business activities;
4. The Applicant has not had any permit or authority to do business in any jurisdiction revoked or suspended;
5. The Applicant has never been barred from public bidding or sanctioned for unauthorized disclosure of confidential information; and
6. The Applicant is unaware of any pending criminal investigation in which the Applicant or Applicant’s officers are a possible target.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

If you are unable to make these certifications in Section 1.6, subsections (1) to (4), please state which certifications you are unable to make and explain all reasons in the space given below.

|  |
| --- |
|  |

## Financial and Credit Information for the Applicant

**Please provide the following information for the Applicant:**

1. If the Applicant is an SEC registrant, provide the Form 10‑Q or Form 10-K, whichever was filed most recently with the SEC. If unavailable, please provide the most recent audited quarterly or annual financial information (including a balance sheet, income statement, and cash flow statement);
2. If the Applicant is not an SEC registrant, or if the Applicant does not file the Form 10-K or Form 10-Q with the SEC, please provide most recent annual (audited) and quarterly financial data, including related footnotes, accompanied by an attestation by the Applicant’s Chief Financial Officer that the information submitted is true, correct and a fair representation of the Applicant’s financial condition;
3. The following financial information along with page references to the relevant financial filings submitted;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Amount ($) | Financial Document Page Number | Financial Document Source | Date of Financial Document Source |
| Shareholders’ Equity |  |  |  |  |

1. Applicant’s senior unsecured debt ratings from the following three rating agencies if available, and the date of the rating, along with documentation showing the name of the rating agency, the type of rating, and the rating of the Applicant;

|  |  |  |
| --- | --- | --- |
|  | Rating | Date of the Rating |
| Moody’s |  |  |
| Standard & Poor’s |  |  |
| Fitch |  |  |

If senior unsecured debt ratings are unavailable, but corporate issuer ratings are available, please provide the corporate issuer ratings, and the date of the rating, along with documentation showing the name of the rating agency, the type of rating, and the rating of the Applicant:

|  |  |  |
| --- | --- | --- |
|  | Rating | Date of the Rating |
| Moody’s |  |  |
| Standard & Poor’s |  |  |
| Fitch |  |  |

1. If the Applicant has not been incorporated or otherwise formed under the laws of the United States, the Applicant is asked to provide in addition to a)‑f) above:
2. A legal opinion acceptable to The Dayton Power and Light Company of counsel qualified to practice in the foreign jurisdiction in which the Applicant is incorporated or otherwise formed that the Master SSO Supply Agreement will become the binding obligation of the Applicant in the jurisdiction in which it has been incorporated or otherwise formed.
3. Any additional information that the Applicant wishes to give that could provide comparable credit assurances to those that are provided by other Applicants that have been incorporated or otherwise formed under the laws of the United States.

An Applicant that has not been incorporated or otherwise formed under the laws of the United States and that does not provide this information or any information that could provide comparable assurances of creditworthiness will be required to post the maximum Pre-Bid Security with its Part 2 Application.

Further, if such Applicants become SSO Suppliers, they will be required to submit additional documents as detailed in Article 6 of the Master SSO Supply Agreement, including:

* + A legal opinion of counsel qualified to practice in the foreign jurisdiction in which the SSO Supplier is incorporated or otherwise formed that this Agreement is, or upon the completion of execution formalities will become, the binding obligation of the SSO Supplier in the jurisdiction in which it has been incorporated or otherwise formed;
  + The sworn certificate of the corporate secretary (or similar officer) of such SSO Supplier that the person executing the Agreement on behalf of the SSO Supplier has the authority to execute the Agreement and that the governing board of such SSO Supplier has approved the execution of the Agreement; and
  + The sworn certificate of the corporate secretary (or similar officer) of such SSO Supplier that the SSO Supplier has been authorized by its governing board to enter into agreements of the same type as the Master SSO Supply Agreement.

**Is the Applicant and/or its parent:**

Applicant Parent

Yes No Yes No

Operating under federal bankruptcy laws or bankruptcy

laws in any jurisdiction?

Subject to pending litigation or regulatory proceedings

(in state court, or in federal court, or from regulatory

agencies, or in any other jurisdiction) which could

materially impact the Applicant’s and/or parent’s

financial condition?

Subject to collection lawsuits or outstanding judgments

that could impact solvency?

Please provide a statement disclosing any existing, pending or past adverse rulings, judgments, litigation, contingent liabilities, revocations of authority, administrative, regulatory (State, FERC, SEC or DOJ) investigations and any other matters relating to financial or operational status for the past three years that arise from the sale of electricity or natural gas, or that materially affect current financial or operational status.

|  |
| --- |
|  |

## Guarantor Information

The Guarantor information is required only if the Applicant expects to have a third party act as a Guarantor should the Applicant become an SSO Supplier.

**Please check here**  **and proceed to the next section if this section does not apply to you because you will not have a third party act as a Guarantor.**

#### Basic Information for the Guarantor

Name of Guarantor

|  |
| --- |
|  |

Legal Name of Guarantor (if different from above)

|  |
| --- |
|  |

Place of Incorporation, if applicable Federal Tax I.D. D&B DUNS #

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Please state whether the Guarantor

is a corporation, partnership, etc Years in Business

|  |  |  |
| --- | --- | --- |
|  |  |  |

#### Guarantor’s Contact Information

Last Name Given Name(s) Mr/Mrs/Ms/Dr/(other)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Title

|  |
| --- |
|  |

Street Address 1

|  |
| --- |
|  |

Street Address 2

|  |
| --- |
|  |

City State Zip Code

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Telephone No. Cell Phone No. Fax No. Email Address

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

#### The Guarantor’s Credit Representative

The Guarantor’s in-house Credit Representative is the individual who can answer questions or provide information about the Guarantor’s credit with respect to the requirements for the CBP.

**The person designated below is the Guarantor’s Credit Representative.**

Last Name Given Name(s) Mr/Mrs/Ms/Dr/(other)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Title

|  |
| --- |
|  |

Street Address 1

|  |
| --- |
|  |

Street Address 2

|  |
| --- |
|  |

City State Zip Code

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Telephone No. Cell Phone No. Fax No. Email Address

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**Please provide the following information for the Guarantor:**

1. If the Guarantor is an SEC registrant, provide the Form 10‑Q or Form 10-K, whichever was filed most recently with the SEC. If unavailable, please provide the most recent audited quarterly or annual financial information (including a balance sheet, income statement, and cash flow statement);
2. If the Guarantor is not an SEC registrant, or if the Guarantor does not file the Form 10-K or Form 10-Q with the SEC, please provide most recent annual (audited) and quarterly financial data, including related footnotes, accompanied by an attestation by the Applicant’s Chief Financial Officer that the information submitted is true, correct and a fair representation of the Applicant’s financial condition;
3. The following financial information along with page references to the relevant financial filings submitted;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Amount ($) | Financial Document Page Number | Financial Document Source | Date of Financial Document Source |
| Shareholders’ Equity |  |  |  |  |

1. Guarantor’s senior unsecured debt ratings from the following three rating agencies if available, and the date of the rating, along with documentation showing the name of the rating agency, the type of rating, and the rating of the Guarantor;

|  |  |  |
| --- | --- | --- |
|  | Rating | Date of the Rating |
| Moody’s |  |  |
| Standard & Poor’s |  |  |
| Fitch |  |  |

If senior unsecured debt ratings are unavailable, but corporate issuer ratings are available, please provide the corporate issuer ratings, and the date of the rating, along with documentation showing the name of the rating agency, the type of rating, and the rating of the Guarantor:

|  |  |  |
| --- | --- | --- |
|  | Rating | Date of the Rating |
| Moody’s |  |  |
| Standard & Poor’s |  |  |
| Fitch |  |  |

1. If the Guarantor has not been incorporated or otherwise formed under the laws of the United States, the Guarantor is asked to provide in addition to a)‑f) above:
2. A legal opinion acceptable to The Dayton Power and Light Company of counsel qualified to practice in the foreign jurisdiction in which the Guarantor is incorporated or otherwise formed that the Guaranty will become the binding obligation of the Guarantor in the jurisdiction in which it has been incorporated or otherwise formed.
3. Any additional information that the Guarantor wishes to give that could provide comparable credit assurances to those that are provided by other Guarantors that have been incorporated or otherwise formed under the laws of the United States.

An Applicant whose Guarantor has not been incorporated or otherwise formed under the laws of the United States and that does not provide this information or any information that could provide comparable assurances of creditworthiness will be required to post the maximum Pre-Bid Security with its Part 2 Application.

Further, if an Applicant with such a Guarantor becomes an SSO Supplier, the Guarantor will be required to submit additional documents as detailed in Article 6 of the Master SSO Supply Agreement, including:

* + A legal opinion of counsel qualified to practice in the foreign jurisdiction in which the Guarantor is incorporated or otherwise formed that this Guaranty is, or upon the completion of execution formalities will become, the binding obligation of the Guarantor in the jurisdiction in which it has been incorporated or otherwise formed;
  + The sworn certificate of the corporate secretary (or similar officer) of such Guarantor that the person executing the Guaranty on behalf of the Guarantor has the authority to execute the Guaranty and that the governing board of such Guarantor has approved the execution of the Guaranty; and
  + The sworn certificate of the corporate secretary (or similar officer) of such Guarantor that the Guarantor has been authorized by its governing board to enter into agreements of the same type as the Guaranty.

**Is the Guarantor and/or its parent (if applicable):**

Guarantor Parent

Yes No Yes No

Operating under federal bankruptcy laws or bankruptcy

laws in any jurisdiction?

Subject to pending litigation or regulatory proceedings

(in state court, or in federal court, or from regulatory

agencies, or in any other jurisdiction) which could

materially impact the Guarantor’s and/or parent’s

financial condition?

Subject to collection lawsuits or outstanding judgments

that could impact solvency?

Please provide a statement disclosing any existing, pending or past adverse rulings, judgments, litigation, contingent liabilities, revocations of authority, administrative, regulatory (State, FERC, SEC or DOJ) investigations and any other matters relating to financial or operational status for the past three years that arise from the sale of electricity or natural gas, or that materially affect current financial or operational status of the Guarantor.

|  |
| --- |
|  |

**Is the Applicant relying on the financial standing of a foreign entity (“Foreign Guarantor”)?**

Yes  No

## If yes to this question, please complete all information required in this section.

**The Authorized Representative of the Foreign Applicant must make the following certification:**

## I acknowledge that if the Foreign Applicant becomes an SSO Supplier, the Foreign Applicant will supply the following to Dayton Power and Light Company under the Master SSO Supply Agreement:

## (i) a legal opinion of counsel qualified to practice in the foreign jurisdiction in which the SSO Supplier is organized that (a) the SSO Supplier is duly incorporated and existing in such foreign jurisdiction; (b) the Master SSO Supply Agreement is the binding and enforceable obligation of the SSO Supplier in such foreign jurisdiction and does not violate any local law or the SSO Supplier’s organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Master SSO Supply Agreement and the performance by the SSO Supplier of its obligations thereunder; and

## (ii) the sworn certificate of the corporate secretary (or similar officer) of such SSO Supplier that the person executing the Master SSO Supply Agreement on behalf of the SSO Supplier has the authority to execute the Master SSO Supply Agreement and that the governing board of such SSO Supplier has approved the execution of the Master SSO Supply Agreement.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

**The Authorized Representative has acknowledged in the immediately preceding certification that additional documents are required under the Master SSO Supply Agreement. The Authorized Representative is required to submit a draft of these documents with its Part 1 Application.**

**Please check below the draft documents that you are submitting with your Part 1 Application:**

Draft legal opinion of counsel qualified to practice in the foreign jurisdiction in which the SSO Supplier is organized that (a) the SSO Supplier is duly incorporated and existing in such foreign jurisdiction; (b) the Master SSO Supply Agreement is the binding and enforceable obligation of the SSO Supplier in such foreign jurisdiction and does not violate any local law or the SSO Supplier’s organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Master SSO Supply Agreement and the performance by the SSO Supplier of its obligations thereunder.

Draft sworn certificate of the corporate secretary (or similar officer) of such SSO Supplier that the person executing the Master SSO Supply Agreement on behalf of the SSO Supplier has the authority to execute the Master SSO Supply Agreement and that the governing board of such SSO Supplier has approved the execution of the Master SSO Supply Agreement.

The Auction Manager will provide an assessment of the acceptability of the draft documents with the bidder’s Part 1 Notification.

**Representations and Required Documents for Applicant Relying on Foreign Guarantor**

**The Authorized Representative relying on a Foreign Guarantor must make the following certification:**

I acknowledge that if the Applicant becomes an SSO Supplier, the following must be supplied to the Dayton Power and Light Company under the Master SSO Supply Agreement in order for the Applicant to rely on the Foreign Guarantor:

(i) a legal opinion of counsel qualified to practice in the foreign jurisdiction in which the Guarantor is organized that (a) the Guarantor is duly incorporated and existing in such foreign jurisdiction; (b) the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty is the binding and enforceable obligation of the Guarantor in such foreign jurisdiction and does not violate any local law or the Guarantor’s organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty and the performance by the Guarantor of its obligations thereunder; and

(ii) the sworn certificate of the corporate secretary (or similar officer) of such Guarantor that the person executing the Total Exposure Amount Guaranty and the person executing the Independent Credit Threshold Guaranty on behalf of the Guarantor has the authority to execute the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty, and that the governing board of such Guarantor has approved the execution of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

**The Authorized Representative has acknowledged in the immediately preceding certification that additional documents are required under the Master SSO Supply Agreement. The Authorized Representative is required to submit a draft of these documents with its Part 1 Application.**

**Please check below the draft documents that you are submitting with your Part 1 Application:**

Draft legal opinion of counsel qualified to practice in the foreign jurisdiction in which the Guarantor is organized that (a) the Guarantor is duly incorporated and existing in such foreign jurisdiction; (b) the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty is the binding and enforceable obligation of the Guarantor in such foreign jurisdiction and does not violate any local law or the Guarantor’s organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty and the performance by the Guarantor of its obligations thereunder.

Draft sworn certificate of the corporate secretary (or similar officer) of such Guarantor that the person executing the Total Exposure Amount Guaranty and the person executing the Independent Credit Threshold Guaranty on behalf of the Guarantor has the authority to execute the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty, and that the governing board of such Guarantor has approved the execution of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty.

The Auction Manager will provide an assessment of the acceptability of the draft documents with the Bidder’s Part 1 Notification.

## Additional Certifications

The CBP Bidding Rules, the Master SSO Supply Agreement, the Communications Protocols, and the Information Website include important information that an Applicant should understand prior to participating in the CBP.

1. Please certify that you have read the CBP Bidding Rules and that you will comply with these rules.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

1. Please certify that you have read the Master SSO Supply Agreement and that you accept its terms. Please also certify that if you become a winning Bidder, you will execute the Master SSO Supply Agreement within three (3) Business Days following the close of the auction:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

1. Please certify that if you qualify to participate in the CBP, you will not disclose at any time information regarding the list of Qualified Bidders in the CBP, including but not limited to the number of Qualified Bidders, the identity of any one of the Qualified Bidders (including yourself), or the fact that an entity has not qualified for participation in the CBP. Further, please certify that you will destroy any document distributed by the Auction Manager that lists the Qualified Bidders within five (5) days of the close of the bidding, or earlier if so instructed by the Auction Manager.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

1. No Qualified Bidder in the CBP shall substitute another party, transfer its rights to another party, or otherwise assign its status as a Qualified Bidder to another party. Any such substitutions, transfers, or assignments shall be null and void and will result in the exclusion of the Qualified Bidder from the CBP. Please certify that you agree to the limitation set forth in this paragraph.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

The Bidding Rules and Communications Protocols include restrictions on the disclosure of Confidential Information. For purposes of the following certifications, the definition of Confidential Information relative to bidding strategy is defined according to Section 12.2 of the Bidding Rules:

1. Please certify that you agree not to disclose any Confidential Information relative to bidding strategy to any party that may have an effect on the participation of another bidder, prospective bidder, or on any of the bids that another bidder would be willing to submit.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

1. Please certify that, to the extent Confidential Information relative to bidding strategy is disclosed within your organization or to a third party, you will ensure that sufficient precautions are taken to ensure that such Confidential Information is not made public or made available to another Bidder. Such precautions include, but are not limited to confidentiality agreements, non-disclosure agreements, firewalls, and other contractual or structural protections that would maintain the confidential nature of a Bidder's bidding strategy.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

1. Please certify that you are unaware of any pending criminal investigation in which the Guarantor or the Guarantor’s Officers are a possible target.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

If unable to make the certifications requested above please identify the nature of your need to disclose Confidential Information without sufficient precautions to ensure that such Confidential Information is not made public or made available to another bidder.

|  |
| --- |
|  |

## Bidding Agreements

**Please note that The Dayton Power and Light Company will not review information provided in this section.**

**Please check here**  **and proceed to the next section if you will be bidding independently and not as a party to any bidding agreement with another party or through any other arrangement involving joint or coordinated bidding with any other party.**

Otherwise, please indicate below whether you are a party to or a part of a bidding agreement, a joint venture, a bidding consortium, or other arrangements for purposes of participating in the CBP or pertaining to bidding in the CBP. Please also provide the names of the other parties to the bidding agreement or other arrangement.

Other parties to the arrangement:

Bidding Agreement  Bidding Consortium

Joint Venture  Other (define)

If you are part of a bidding agreement, bidding consortium or joint venture, you must nominate a single party to the bidding agreement, bidding consortium or joint venture to fulfill the creditworthiness requirements. This party may have a Guarantor. Please indicate below which party from the bidding agreement, bidding consortium, or joint venture will be fulfilling the creditworthiness requirements:

Name of the single Party fulfilling the creditworthiness requirements:

The Authorized Representative of the party named above must sign here to acknowledge the fact that this party has agreed to fulfill the creditworthiness requirements:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Representative Date

## Justification of Omissions

If you are unable to provide all documents or all information requested in this Part 1 Application, please justify fully any omissions in the space provided below.

|  |
| --- |
|  |

**Appendix A – Enclosures to the Part 1 Application**

This is a checklist of documents to be enclosed with this Part 1 Application. Please submit only one copy of required supporting documents to the application unless noted otherwise.

A copy of the completed Part 1 Application with original signatures and original notarized signatures of Sections 1.2, 1.3 and 1.4 [Instructions Part 1]

For the Applicant:

A copy of the signature page of the applicable PJM Agreements as that term is defined in the Master SSO Supply Agreement [Section 1.6]

If the Applicant is an SEC registrant, provide the Form 10‑Q or Form 10-K, whichever was filed most recently with the SEC. If unavailable, please provide the most recent audited quarterly or annual financial information (including a balance sheet, income statement, and cash flow statement) [Section 1.7]

If the Applicant is not an SEC registrant, or if the Applicant does not file the Form 10-K or Form 10-Q with the SEC, please provide most recent annual (audited) and quarterly financial data, including related footnotes, accompanied by an attestation by the Applicant’s Chief Financial Officer that the information submitted is true, correct and a fair representation of the Applicant’s financial condition [Section 1.7]

Senior unsecured debt ratings or, if unavailable, corporate issuer ratings [Section 1.7]

If the Applicant has not been incorporated or otherwise formed under the laws of the United States, (i) a legal opinion acceptable to The Dayton Power and Light Company of counsel qualified to practice in the foreign jurisdiction in which the Applicant is incorporated or otherwise formed that the Master SSO Supply Agreement will become the binding obligation of the Applicant in the jurisdiction in which it has been incorporated or otherwise formed, and (ii) any additional information that the Applicant wishes to give that could provide comparable credit assurances to those that are provided by other Applicants that have at least two credit ratings from accepted credit ratings agencies. [Section 1.7]

For the Guarantor:

If the Guarantor is an SEC registrant, provide the Form 10-Q or Form 10‑K, whichever was filed most recently with the SEC. If unavailable, please provide the most recent audited quarterly or annual financial information (including a balance sheet, income statement, and cash flow statement) [Section 1.8]

If the Guarantor is not an SEC registrant, or if the Guarantor does not file the Form 10-K or Form 10-Q with the SEC, please provide most recent annual (audited) and quarterly financial data, including related footnotes, accompanied by an attestation by the Applicant’s Chief Financial Officer that the information submitted is true, correct and a fair representation of the Applicant’s financial condition [Section 1.8]

Senior unsecured debt ratings or, if unavailable, corporate issuer ratings [Section 1.8]

If the Guarantor has not been incorporated or otherwise formed under the laws of the United States, (i) a legal opinion acceptable to The Dayton Power and Light Company of counsel qualified to practice in the foreign jurisdiction in which the Guarantor is incorporated or otherwise formed that the Guaranty will become the binding obligation of the Guarantor in the jurisdiction in which it has been incorporated or otherwise formed, and (ii) any additional information that the Guarantor wishes to give about the Guarantor’s financial standing that could provide comparable credit assurances to those that are provided by other Guarantors that have at least two credit ratings from accepted credit rating agencies. [Section 1.8]

**Appendix B – Proposing Changes to the Pre-Bid Security Letter of Credit**

The standard form of the Pre-Bid Security Letter of Credit presented in this section is in a form acceptable to The Dayton Power and Light Company and will be posted to the Information Website. However, an Applicant has the option to propose changes to the Pre-Bid Security Letter of Credit clearly identifying the proposed changes in an electronic, redlined version by email with their Part 1 Application to [**dpandl.auctionmanager@crai.com**](mailto:DPandL.AuctionManager@crai.com).

The Dayton Power and Light Company will assess, in its sole and exclusive discretion, whether such modifications are acceptable. The Qualified Bidder, in its Part 2 Application, must provide the required executed Pre-Bid Security Letter of Credit that either uses the standard form or incorporates only those modifications to the standard form accepted by The Dayton Power and Light Company upon review of the Part 1 Application. The proposed changes to the Pre-Bid Security Letter of Credit will be reviewed in accordance with the following process:

1. Upon receipt of the Part 1 Application, the Auction Manager will redact the modified Pre-Bid Security Letter of Credit to remove any information identifying the Applicant. The Auction Manager will then forward the redacted version to a credit and legal representative of The Dayton Power and Light Company.
2. The credit and legal representative will determine whether such modifications are acceptable. The credit and legal representative shall inform the Auction Manager of its decision no later than seven (7) Business Days following the Part 1 Application Due Date.
3. Upon receipt of The Dayton Power and Light Company’s decision, the Auction Manager will notify the Applicant of The Dayton Power and Light Company’s decision. The Dayton Power and Light Company’s decision will either state:
4. The proposed changes to the Pre-Bid Security Letter of Credit are acceptable to The Dayton Power and Light Company in the form in which they were submitted.
5. The proposed changes to the Pre-Bid Security Letter of Credit are not acceptable to The Dayton Power and Light Company in the form in which they were submitted, but would be acceptable subject to specific changes of a minor nature. The correspondence from the Auction Manager will set forth the required changes.
6. The proposed changes to the Pre-Bid Security Letter of Credit are not acceptable to The Dayton Power and Light Company.

* If specific changes are required pursuant to (ii) above, the Applicant will be required to resubmit the Pre-Bid Security Letter of Credit with the changes identified by The Dayton Power and Light Company on the Business Day following the Business Day during which the Auction Manager notified the Applicant of The Dayton Power and Light Company’s decision. No later than three (3) Business Days after the Applicant’s resubmission, the Auction Manager will notify the Applicant of The Dayton Power and Light Company’s final decision.

**End of Part** **1 Application**